



Oklahoma State Bureau of Investigation Criminalistics Services Division Request for Training

OSBI Laboratory Outreach: *You Heard It Here First!*

Please select the training session(s) you are interested in:

CLEET Accredited Course #22-2576 (4 hours)

Since 1953 the Oklahoma State Bureau of Investigation's Criminalistics Services Division (OSBI Laboratory) has provided a multitude of forensic science services to law enforcement agencies operating within Oklahoma. In an effort to continually update our law enforcement partners, the OSBI Laboratory is offering a free, in-person training course about the OSBI Laboratory that is also worth 4 hours of CLEET credit. This training is designed for both new and seasoned officers. It has been updated to include information about each laboratory unit and location, all available laboratory services, service limitations, and other evidence-related information as it pertains to evidence collection, packaging, and evaluation, as well as laboratory submission tips. Information about new instruments and changes in some of the laboratory's programs to better serve officers will be shared during the training. The training is provided at no cost to your agency and is provided in a 4-hour session. Please note, at this time the OSBI Laboratory does not have an online version of this training available.

CLEET Accredited Course #22-31895 (2 hours)

The OSBI Laboratory is offering a free, in-person training course about the OSBI Laboratory that is also worth 2 hours of CLEET credit. This training is designed for both new and seasoned officers, as well as Evidence Officers/Technicians. The training includes information about evidence handling, packaging, discipline-specific submissions, how to expedite analyses, and evidence destruction. The training is provided at no cost to your agency and is provided in a 2-hour session. Please note, at this time the OSBI Laboratory does not have an online version of this training available.

To be added to the OSBI training schedule and best accommodate your request, please complete all three pages of this form and return it to:

Barbara Wells

Administrator/Quality Manager
Criminalistics Services Division
Oklahoma State Bureau of Investigation

Phone: (405) 715-9549

Fax: (405) 330-6207

Email: barbara.wells@osbi.ok.gov

OSBI Forensic Science Center
800 E. 2nd Street
Edmond, OK 73034

Your Contact Information

Name _____ Date _____

Phone _____ Email _____

Name of Your Agency _____

Agency Address _____

Street Address

City

ZIP Code

Are You Available to Host a Training Session Provided by OSBI?

Would your agency be willing to host this training? *If you mark **YES**, OSBI Laboratory staff will come onsite to your agency or an alternate facility of your choosing (coordinated by you/your agency) to provide the training for your agency free of charge.*

YES NO

*If you marked **YES**, complete the questions below. If you marked **NO**, skip the rest of this section.*

What are your top 2 preferred dates for OSBI to come onsite and provide training?

Date _____ Date _____

1st Choice *2nd Choice*

What is the best time of day for OSBI to provide training? Please mark all that apply.

Morning Afternoon

Are you interested in OSBI providing two separate training sessions – one in the morning and one in the afternoon, to better accommodate the schedules of your staff?

YES NO

Anticipated total number of individuals who will attend the training (rough estimate)?

Approx. # of participants

Is a computer and large screen available at the hosting location for viewing the training presentation materials?

YES NO

Would your agency be willing to work with other surrounding agencies to accommodate a larger regional or area group training?

YES NO

Training Sessions Provided at the OSBI

Are you willing to travel to the OSBI Forensic Science Center in Edmond to attend training? YES NO

*If you marked **YES**, complete the questions below. If you marked **NO**, skip the rest of this section.*

When would you like to attend a training session? Please mark all that apply.

Next Available Class Next 30 Days Next 3 Months Next 6 Months Within the Next Year

What is the best time of day for you to attend a training session? Please mark all that apply. Morning Afternoon

Other

Is there any other information OSBI should know regarding your request for training?